

**United Nations Group of Experts on Geographical Names
Working Group on Toponymic Data Files and Gazetteers (WG TDFG)**

Minutes

13:15 – 14:45 hrs, Wednesday, 30 April 2014

UN Headquarters on the occasion of the 28th UNGEGN, Room: CR 7, 2nd floor

Time	TOP#	TOP
13:15 – 13:20	1	<p>Opening The Convenor, <i>Mr. Zaccheddu</i>, opened the meeting and welcomed the Members.</p>
13:20 – 13:30	2	<p>Liaison with international standardization bodies (ISO, OGC, Unicode)</p> <ul style="list-style-type: none"> • ISO <i>Mr. Zaccheddu</i> explained that ballot event notifications of the International Organization for Standardization's Technical Committee 211 Geographic information/Geomatics (ISO/TC 211) had been disseminated regularly, but that all documents were addressed to general geographic information issues. • OGC It was noted that in January 2012 the Working Group contributed to the comments on the Open Geospatial Consortium (OGC) Best Practices Document: Gazetteer Service -Application Profile of the Web Feature Service Candidate Implementation Standard (OGC 11 122r1). Generally, concerns about keeping ISO 19112 in this updated WFS-G (Best Practice) document, and by extension keeping terms like 'LocationInstances', 'geographicIdentifiers' etc, were expressed. No further activity could be reported since 2012. The OGC Gazetteer Best Practice is available at: http://www.opengeospatial.org/standards/requests/83 • Unicode liaison representation It was noted that the Working Group's contacts with the Unicode Consortium had been re-established prior to the 26th Session of UNGEGN. In 2013 Unicode released version 24 of its Common Locale Data Repository (see http://cldr.unicode.org/index) and has published Unicode version 6.3.0 with updated Annexes, code charts and Character Database (see http://www.unicode.org/versions/Unicode6.3.0/). Currently no Liaison officer is available due to the absence of <i>Ms. Catherine Cheetham</i> (the successor of <i>Mrs. Caroline Burgess</i>, UK). <p><u>Task-1:</u> <i>Ms. Dollimore (PCGN) agreed to discuss the Unicode liaison with Mrs. Burgess and to let the WG know how to handle the liaison until Ms. Cheetham is back in service.</i></p>
13:30 – 13:45	3	<p>Liaison with the UN Geographic Information Working Group (UNGIWG) / CoE4UNSDI initiative / UN-GGIM</p> <ul style="list-style-type: none"> • Status of UNSDI / gazetteer Framework Project <i>Mr. Zaccheddu</i> joined the Science and Technical Advisory Group (STAG) of the UNSDI gazetteer framework project (Spatial Identifier Framework – SIRF). The purpose of the STAG had been to review the scientific and technical directions taken by the Project Leader and to ensure that technical decisions are compatible with the environments into which they may eventually be delivered. The STAG met by telephone conference only once and its activity has been stopped in 2013 as

		<p>the gazetteer framework project in Indonesia has been stopped. However, Standard Operating Procedures (SOPs) have been created to identify a strategic method for integrating VGI into a Geoportal. Further information can be obtained through: http://portal.sirf.net/about-sirf</p> <ul style="list-style-type: none"> • Input for the Strategic Meeting UNGEGN and UN-GGIM on Friday, May 2 <p>The co-operation with UN initiative on Global Geospatial Information Management (GGIM) and UNGEGN was recognized to be very important. The Fourth Session of the UN Committee of Experts will be held in New York 4-6 August 2014.</p> <p><u>Task-2:</u> <i>Mr. Zaccheddu will take part in the strategic meeting on May 2v with UNSD in order to identify synergies and to determine UNGEGN's role within UN-GGIM.</i></p>
<p>13:45 – 14:00</p>	<p>4</p>	<p>Items & issues according to the 29th UNGEGN / 11th UNCSGN</p> <p>Potentially use the WG TDFG</p> <ul style="list-style-type: none"> • to promote GeoNyms - UN Economic Commission for Africa (UNECA)? <p>It was noted that GeoNyms had been successfully used within the training course on toponymy in Madagascar. Mr. Zaccheddu forwarded a supporting letter to UNECA as this cooperation between the WG TDFG of UNGEGN and UNECA had been proofed to be helpful und efficient.</p> <ul style="list-style-type: none"> • to contribute to UNGEGN database? <p>It was clarified that technical support by the WG TDFG is not needed, rather than motivating members generally to provide data for the UNGEGN database.</p> <ul style="list-style-type: none"> • To contribute to EuroGeoNames / E.L.F. project? <p>The WG members were informed that European UNGEGN experts had been suggested by <i>Mr. Zaccheddu</i> to contribute to the EuroGeoNames project, if required by EuroGeographics, the European Association of the National Mapping and Cadastral Agencies.</p> <ul style="list-style-type: none"> • to support Training Courses in Toponymy (e.g. Web-Course) <p>The WG members were asked to check the technical modules of the Web-Course and to send amendments and suggestions to the convenor. http://toponymycourses.geog.uu.nl/ICAcourses/index.html</p> <p><u>Task-3:</u> <i>WG members will check the technical modules of the Web-Course and send amendments and suggestions to the convenor.</i></p>
<p>14:00 – 14:30</p>	<p>5</p>	<p>Discussion forum within the WG website</p> <ul style="list-style-type: none"> • Presentation, input & remarks for the forums 1 to 3 <p>Ms. Torensjö, Ms. Friha, Mr. Leskinen and Mr. Zaccheddu presented the structure, content and functionalities of the discussion forum. All WG members and further UNGEGN experts are kindly requested to get registered and to contribute to it: The forum can be accessed through: https://wiki.gdi-de.org/display/wgtdfg/Working+Group+on+Toponymic+Data+Files+and+Gazetteers+of+UNGEGN</p> <p><u>Task-4:</u> <i>The convenor was asked to check with the UNGEGN secretariat whether the discussion forum could be presented within the 28th UNGEGN plenary.</i></p>

<p>14:30 – 14:35</p>	<p>6</p>	<p>Next meeting of WG TDFG Currently no other meetings in 2014-2016 have been scheduled. Possible occasions to associate with would be</p> <ul style="list-style-type: none"> • the envisaged joint meeting of the Dutch- and German-speaking Division (DGSD) with the Norden Division in 2015 • the planned geographical names symposium in Algeria in September 2014. This date might be too early for a regular WG meeting. <p><u>Task-5:</u> <i>The convenor will check and evaluate opportunities for associating a WG meeting with another UNGEGN event (Division or other WG meeting), likely in 2015.</i></p>
<p>14:35 – 14:45</p>	<p>7</p>	<p>AOB & Closing</p> <ul style="list-style-type: none"> • WG website <p>The WG members were asked to provide the convenor with content to be updated with more information about national and regional projects, papers/presentations at international meetings, technical workshops, etc.</p> <ul style="list-style-type: none"> • Add the upcoming action addressed to UN-GGIM as objective for the WG: Currently the following text is listed as upcoming action 2012 - 2014: „assist the UNGEGN chair and secretariat in co-operating with UN-GGIM in order to emphasize, promote and support UNGEGN tasks and activities“. <p>All upcoming actions have to be updated by the end of 2014. The convenor asked the WG whether the UN-GGIM-related action should be moved to the objectives as this task is not a temporary one anymore rather than it became a long term objective for UNGEGN, particularly for the WG TDFG. The WG agreed to move this action to the objectives. This will be done as soon as the actions have been updated too.</p> <p><u>Task-6:</u> <i>The convenor will draft an updated version of the upcoming actions for 2015 – 2016, will request the WG to comment and amend as well as will ask the UNGEGN secretariat to update the objectives with the aforementioned UN-GGIM-related objective/task.</i></p> <p>The convenor expressed thanks to all WG members present for the very active participation and closed the meeting.</p>